



CITIZENSHIP  
LEADERSHIP  
LIFE SKILLS

**4-H**  
**Youth**  
DEVELOPMENT  
**PROGRAM**

# Cross-Over Project Request Form

San Diego County

9/2009

Received in 4-H Office: \_\_\_\_\_

Approved by 4-H Office: \_\_\_\_\_

Member's name \_\_\_\_\_ Date \_\_\_\_\_

Member's club \_\_\_\_\_

Transfer request for what project? \_\_\_\_\_

The project to be taken is in the \_\_\_\_\_ 4-H Club.

We have read and understand the policy on project transfers (on reverse side).

\_\_\_\_\_  
Member

\_\_\_\_\_  
Parent/Guardian

Approval of transfer:

\_\_\_\_\_  
Primary Community Club Leader

\_\_\_\_\_  
Cross-Over Community Club Leader

\_\_\_\_\_  
Cross-Over Project Leader

\_\_\_\_\_  
4-H Staff

Denial of transfer (if any of the above leaders sign below, the transfer will be void)

\_\_\_\_\_  
Primary Community Club Leader

\_\_\_\_\_  
Cross-Over Community Club Leader

\_\_\_\_\_  
Cross-Over Project Leader

Reason for denial: \_\_\_\_\_

SAN DIEGO COUNTY POLICY:  
MEMBERS PARTICIPATION IN MORE THAN ONE CLUB

4-H members may participate in projects offered by a neighboring club if their Primary club does not offer the 4-H project a member wants to participate in that year. The community 4-H club and project adult volunteers in both clubs and 4-H YDP staff must approve the participation.

It is the responsibility of the 4-H member and their parent/guardian to secure the signatures of the neighboring community 4-H club and project adult volunteers.

The completed request/agreement form must be returned to the San Diego county 4-H office for verification and approval. If, by their signature, all three leaders approve the transfer, the transfer becomes valid. The Transfer Form original is filed with the 4-H office and a copy with each club.

If at least one of the three leaders refuses to approve the transfer, the transfer will not be carried out. However, the member may petition the Leaders Council Executive Committee in writing, stating the reasons for the request. The Executive committee, upon consulting with the three leaders, will determine whether the case merits further consideration. It may recommend a solution or a process for seeking a solution, but its role is advisory.

(Except by order of the 4-H professional staff, no club is required to accept a member currently enrolled in another club; neither can a club remove a currently-enrolled member except by conditions spelled out in club rules and by-laws approved by the 4-H office.)

**This agreement requires that the 4-H member and member's parent/guardian, 4-H adult volunteers (community club leaders, project leader) agree to the following:**

1. The 4-H member agrees to follow the bylaws of the primary 4-H club.
2. The 4-H member agrees to meet the requirements for participation and completion of the cross-over project set by that project leader.
3. The 4-H member must be enrolled in at least one project in the primary 4-H club.
4. Project records will be checked and signed by the cross-over 4-H project leader and turned into the primary 4-H club leader.
5. Transportation to the project meetings and activities is the responsibility of the member and their parent/guardian.

In cases where the member is in a project group outside his/her community club, all awards earned by that member are accrued in the name of the member's primary community club, and not in the name of the club where the project is being taken.\*

\*In the case of club-sponsored horse shows and other intra-county 4-H events, a community club may opt to waive this rule in the interests of team-skills building.

[Make 2 copies of this form. Submit original to 4-H office and keep on file with each club. Cross-over Request Form must be completed annually.]